

Section 1

Welcome to PBS

- ✦ What is PBS
- ✦ PBS Timeline
- ✦ PBS Information and Access
- ✦ PBS, Bids, & Seniority Lists
- ✦ Tools Available
 - ✦ Bid Packets
 - ✦ PBS Target Information
- ✦ Bidding System Login
- ✦ PBS Tabs

What is PBS?

- PBS stands for Preferential Bidding System.
- Envoy bidding happens in two different phases:
 - 1) Pre-Bid
 - 2) Bid
- NAVBLUE runs the web-based software that builds your individual monthly schedule, known as the Bid Preference System and/or PBS Scheduler.
- Schedule construction is based on your preferences, including both likes and dislikes for flying, specific pairings, and days off. The awards are in seniority order.

PBS Timeline

The monthly bidding timeline is as follows:

- Pre-Bid period opens on the **10th** at noon and closes on the **13th** at noon.*
- Pre-Bid Awards are posted by the **14th** at noon.*
- Pre-Bid protest period opens on the **14th** at noon and closes on the **15th** at noon.*
- Vacation extension and fly-through requests open on the **10th** at noon and close on the **20th** at noon.*
- Vacation slide request opens on the **15th** at noon and closes on the **20th** at noon.*
- Bid opens on the **15th** at noon and closes on the **20th** at noon.*
- Preliminary Awards are posted **22nd** at noon.*
- Bid protest period opens on the **22nd** at noon and closes on the **23rd** at noon.*
- Awards will be final on the **24th** at noon.*

*Central Time

PBS Timeline

	10 th	13 th	14 th	15 th	20 th	22 nd	23 rd	24 th
Bidding Availability	Pre-Bid Opens at noon CT	Pre-Bid Closes at noon CT		Bid Opens at noon CT	Bid Closes at noon CT			
VG and Fly Through	Opens at noon CT				Closes at noon CT			
Vacation Slide Request				Opens at noon CT	Closes at noon CT			
Results Publishing			Preliminary Pre-Bid Awards Posted by noon CT	Pre-Bid Awards Finalized at noon CT		Preliminary Awards Posted at noon CT		Bid Awards Finalized at noon CT
Protest Period			Pre-Bid Protest Opens at noon CT	Pre-Bid Protest Closes at noon CT		Bid Protest Opens at noon CT	Bid Protest Closes at noon CT	

PBS Information and Access

- Log into <https://www.myenvoyair.com>
- Go to **Departments**
- Click **Flight Service**
- Click **PBS, Bidding, & Seniority Lists**



PBS, Bids & Seniority Lists

Bid Packets

Each bid packet contains: Bid Timeline, RBLs, RWOs, CDOs, Standby shifts, RAPs, transition trips, and all bid month pairings.

Home / Departments / Flight Service / PBS, Bids, & Seniority Lists

PBS, Bids, & Seniority Lists

Timeline



Preferential Bidding System (PBS)



Bid Packets



Pre-bid Results



Bid Results



Seniority Lists



Seniority Lists

Base seniority lists; this information is updated every month on the 15th.

Company Seniority List

This seniority list includes all FAs and is updated twice a year (January and July).

PBS, Bids & Seniority Lists

Home / Departments / Flight Service / PBS, Bids, & Seniority Lists

PBS, Bids, & Seniority Lists

Timeline

Preferential Bidding System (PBS)

Preferential Bidding System (PBS)

PBS System Login, news, inquiries, and resources.

Bid Packets

PBS Monthly Targets

- DFW
- ORD
- MIA
- PHX

Pre-bid Results

Bid Results

Seniority Lists

Pre-Bid & Bid Results

Results for each base. The Pre-Bid awards are posted on the 14th and the Bid Results on the 22nd of each month.

PBS Monthly Targets

Company targets for the upcoming bid month. This will show the number of each pre-bid option available. From here you can get an idea of how many lineholders and reserves are expected. By the 15th the Company will update the 5% Minimum credit to be awarded.



Tools Available Bid Packets

PBS - ORD FA – JUNE 2025
Contract Month: June 01, 2025 – July 01, 2025

Pre Bids Open:	May 10, 2025 @ 12noon Central	①
Pre Bids Close:	May 13, 2025 @ 12noon Central	
Bids Open:	May 15, 2025 @ 12noon Central	
Bids Close:	May 20, 2025 @ 12noon Central	
Schedule Change:	June 5, 2025	

PRE BIDS OPEN	PRE BIDS CLOSE	BIDS OPEN	BIDS CLOSE	PRELIM AWARDS	FINAL AWARDS	②
10 MAY	13 MAY	15 MAY	20 MAY	22 MAY	24 MAY	

JUNE 2025							③
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	1					

PHONE NUMBERS: ④

CREW SCHEDULE, PAYCOMP, & AVRS	888-436-CREW (2739)
TRAINING CENTER	800-456-8980
IN-FLIGHT	773-686-2600

AVRS is available to provide your current sequence information with any last minute changes. Reserves can confirm next-day assignments by calling the AVRS direct number **888-436-CREW (2739)**.

FA BID SUMMARY: ⑤

RBL	201 – 203
RWO	301
ZTL	-
CDO	-

FA STANDBY SUMMARY: ⑥

STANDBY	TIME	SHIFT CODE
S-1	0530 – 1330	01111
S-2	0600 – 1400	02222
S-3	0700 – 1500	03333
S-4	0900 – 1700	04444
S-5	1000 – 1800	05555
S-6	1400 – 2200	06666
S-7	1500 – 2300	07777
S-8	1700 – 0100	08888
S-9		

"For standby guidelines please refer to Section 9 F of the current agreement."

FA RAP SUMMARY: ⑦

	TIME	SHIFT CODE
RAP 1	0400 – 1800	00001
RAP 2	1000 – 2359	00002
RAP 3	1200 – 2359	00003

CREDIT RANGES: ⑧

Target Line Average	75 hrs.
Minimum Credit Range	65 – 91 hrs.
Normal Credit Range	75 – 91 hrs.
Maximum Credit Range	91 - 110 hrs.
Part Time Credit Range	37.5 – 45.5 hrs.

- 1. Timeline** – contains contractual month dates, Pre-Bid and Bid dates and times.
- 2. Schedule Change** – Airline Schedule changes occur on this date (departure/arrival times, frequency, equipment, flight number, etc.)
- 3. Monthly Calendar** – not a contractual calendar!
- 4. Phone Numbers** – Crew Schedule, AVRS, and other important phone numbers.
- 5. FA Bid Summary** – Lists lines available for Pre-bidding.
- 6. FA Standby Summary** – Lists the standby shifts available for pre-bidding.
- 7. FA Rap Summary** – Lists reserve availability periods for the bid month.
- 8. Credit Ranges** – Lists the credit ranges for the bid month.

Tools Available

PBS Target Information

PBS TARGETS	DFW	ORD	MIA	PHX
Total FA's	969	598	258	167
Total RBL's Awarded	21	15	6	6
CDO's Lines	0	0	0	0
RWO Lines Awarded	7	4	2	2
ZTL	0	0	0	0
Part-time Lines	0	0	0	0
SB Lines	18	18	10	6
PBS FA's	941	579	250	159
Expected Line Holders	781	466	202	113
Expected PBS RSV	160	113	48	46
Expected Daily RSV	93	66	28	27
RSV %	17%	20%	19%	29%
Min Credit Lines Offered (5%)	59	32	15	10
E75 Average DP	4:34	4:39	4:33	4:44



Target Information – Shows per base what is available to pre-bid and bid each month.

Pre-Bid Breakdown:

RBL and Standby Breakdown – The number of each line to be awarded per Base.



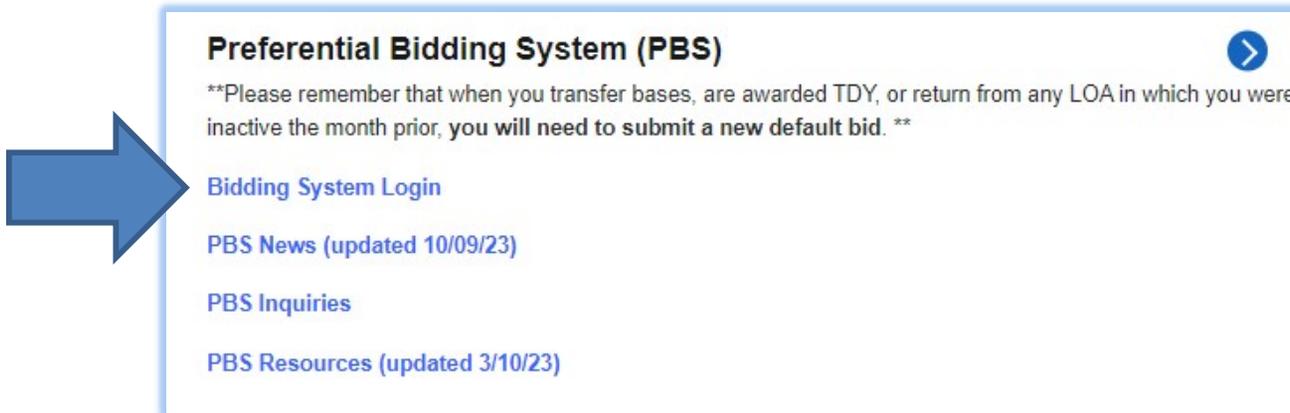
Standby	DFW	ORD	MIA	PHX
S1	2	2	2	2
S2	2	2	2	2
S3	2	2	2	2
S4	2	2	2	-
S5	2	2	2	-
S6	2	3	-	-
S7	2	3	-	-
S8	4	2	-	-
S9	-	-	-	-
S10	-	-	-	-

RBL	DFW	ORD	MIA	PHX
201	7	5	2	2
202	7	5	2	2
203	7	5	2	2

Bidding System Login

Once you are in PBS, Bids & Seniority Lists:

1. Click on **Bidding System Login**



Preferential Bidding System (PBS) 

****Please remember that when you transfer bases, are awarded TDY, or return from any LOA in which you were inactive the month prior, you will need to submit a new default bid. ****

[Bidding System Login](#)

[PBS News \(updated 10/09/23\)](#)

[PBS Inquiries](#)

[PBS Resources \(updated 3/10/23\)](#)

PBS Tabs

envoy Preferential Bidding System

- My Bidding
- BID Preference System
- Bid Protest
- Pre-Bid Awarding

- **My Bidding** is the page used to enter pre-bid and vacation extension/fly-through requests.
- **BID Preference System** is a link to the Bid System “NAVBLUE.”
- **Bid Protest** is the page used to submit bid protests.
- **Pre-Bid Awarding** is the page that shows an individual’s pre-bid result and reasons report.